# How to export your data from Zero-Click and import it into ALLY Home

1.  Log in to your Zero-Click software and check the number of your **Profile ID** is identical to the **NHS ID** number you have entered in the **Personal Data** section of your ALLY Home account. If it is not identical you will need to complete step 2 and amend your **Profile ID** in Zero-Click to you **NHS ID**. Please note that data will only be imported into ALLY Home if both numbers are identical.

2.  To amend your **Profile ID,** select **Profile > Setup Personal Info**, type in your **NHS ID** number in the **Profile ID** field and select **Save This Page.**

3.  To begin the data export from Zero-Click select **File > File Maintenance,** the **File Maintenance Wizard** will then appear.

4.  Within the **File Maintenance Wizard** select **Next > Export a profile > Next.** Select the profile you wish to export and select **Next.**

5.  Select **Open format text file** > **Next**

6.  The **File Maintenance Wizard** will ask you to select a file location. The file location field will already be prepopulated, and you will just need to select **Next.**

7.  Select **Finish** and the data will automatically export into a csv file. The file will automatically save in the **Documents** folder on your PC.

8.  Log in to ALLY Home and select **Personal Data** > **Import Zero-Click.** You will then be directed to your **Documents** folder.

9.  Select the same csv file that is saved within your **Documents** folder and select **Open.**

10. ALLY Home will display a pop-up-message to say that the data transfer is complete. You will now be able to view your Zero-Click data in the **Data Management** section of ALLY Home.